

**JOB TITLE: Head Naturalist**

**Department:** Recreation  
**Reports to:** Director of Recreation, GM  
**Positions Supervised:** All Recreation Staff

**Job Compensation:** Full time position. After 6 months PTO is available. Furthering Education Courses that will pertain to the job.

**Job Summary:** Responsible for providing guests and members with programs to better their understanding of the natural environment on a barrier island. Offers a variety of scheduled environmental programs as well as programs within Camp Fripp. Works closely with the Loggerhead Patrol, Audubon Club, DNR and other local animal groups. Assist security in any animal emergency or nuisance calls. Responsible for hiring and training naturalist interns. Responsible for the upkeep and daily care of all animal exhibits in the Activity center, as well as other office duties. Works directly with the Director on many activities and works with limited supervision.

**Job Duties:**

- 1 Conducts environmental education tours on foot, by canoe, kayak, bike, or boat.
- 2 Develop and implement educational programs for Camp Fripp, teens, family, and group tours.  
Work with Fripp Island Loggerhead Patrol, Fripp Island Audubon Club, POA's Wildlife, Environment and Grounds Committee, DNR, and other local organizations with associated work with volunteer staff.
- 3 Research new information that can be incorporated into daily programs for further environmental knowledge.
- 4 Ability to answer nature related questions from guests.
- 5 Maintain nature center displays, as well as care for and handle the animals in the nature center.
- 6 Order supplies needed for nature center and nature programs.
- 7 Interview, hire, and train Naturalist Interns and staff.
- 8 Record and keep data regarding turtles, deer, and other Fripp Island animals.
- 9 In charge of setting up all environment related volunteer projects (ex. Beach Sweep/River Sweep).

- 11 Relocate or rescue animals including venomous and non-venomous snakes, turtles, alligators, deer, raccoon, birds, or any other problem animal.
- 12 Work closely with all entities of Fripp Island to resolve, promote, or conserve any environmental issues to the best interest of Fripp island.
- 13 Be on call to assist Fripp island security in any animal calls, as well as, to be available to guests and home owners. (within reason)
- 14 Attend and assist in recreational departmental orientation.
- 15 Maintain spaces in and around the Activity Center.
- 16 Performs other duties as assigned.

**Physical Requirements:**

This position requires heavy lifting, bending, climbing, visual acuity, good hearing, and endurance. Must be able to work in a variety of weather conditions that may include extreme heat for extended periods of time.

**Qualifications:**

Must have a B.S. degree in Environmental Education, Outdoor Recreation, Wildlife or Marine Biology, or related field. Must have at least two years' experience. Knowledge of southeastern environments is a must. Must have a compelling interest in educating others about wildlife sciences and environmental issues. Able to translate knowledge to guests in a hospitable manner. Must be able to operate a boat and swim well. Must be willing to handle animals including, but not limited to, snakes, lizards, turtles, frogs, deer, raccoons, rabbits, squirrels, fish, and marine invertebrates. Must have great communication skills. Valid Drivers License. Certifications in CPR, First Aid.

HN Signature: \_\_\_\_\_ Date: \_\_\_\_\_

GM Signature: \_\_\_\_\_ Date: \_\_\_\_\_

RD Signature: \_\_\_\_\_ Date: \_\_\_\_\_