



Summer Recreation Internship

Majors preferred:

Recreation Management, Hospitality and Tourism, or related majors

Dates:

Summer Internship: May 20th – August 20th

(Negotiable, depending on student's schedule and requirements)

Location:

Fripp Island, South Carolina

Description:

Our Recreation Interns are responsible for assisting the Recreation Director and other recreation staff members with daily operations in the Fripp Island Activity Center.

- ✦ Responsible for planning, implementing, and evaluating all activities and special events for children, resort guests, and club members.
- ✦ Gains exposure to resort operations and properties and offers correct information to guests about the island.
- ✦ Participates in the marketing and promoting of all recreation related events including Camp Fripp, arts and crafts, night programs, and sports tournaments.
- ✦ Generates enthusiasm through guest contact to promote recreational programs and island amenities on a daily basis.
- ✦ Tracks daily revenues and expenses, documents daily events, reviews supply of inventories, and keeps accurate retail sheet of daily sales.
- ✦ Completes any and all university requirements including weekly logs, special projects, reports, mid-term and final evaluations.
- ✦ Follows all Fripp Island policies regarding conduct, dress, and on-property living arrangements.
- ✦ Assists with office and clerical duties required by the department such as answering phones and taking reservations.
- ✦ Recreation staff have a 40 hour work week with the probability of working weekends and holidays. Additional time off and guests can be accommodated.
- ✦ Perform additional duties upon request



Qualifications:

- * This internship may fulfill part of the graduation requirements of students currently enrolled in an accredited university (for credit hours).
- * Excellent customer service skills and a positive, professional work demeanor
- * Proficient in Word, Excel, and Power Point
- * Must be able to work in a variety of weather conditions
- * Previous programing or planning experience
- * Able to swim
- * Able to lift 30-50 pounds
- * Valid driver's license

Salary:

\$7.25/hr paid biweekly + housing on the island (\$100 rent deducted per pay period)

Benefits:

Enjoy access to resort amenities including restaurants, fitness center, pools, golf, tennis, volleyball, and basketball.

How to Apply:

Please submit your cover letter, resume/CV, and a list of references (2-3 past employers and 1-2 academic advisors) to Hannah Ballentine at hannahb@frippislandresort.com

